



पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.)

दूरभाष : 0771-2262802 (अकादमिक), 0771-2262540 (कुलसचिव), E-mail ID- academicprsu2@gmail.com

क्रमांक : 7932 / अका. / 2019

रायपुर, दिनांक 24 / 01 / 2019

॥ अधिसूचना ॥

विश्वविद्यालय समन्वय समिति की 26वीं बैठक दिनांक 13.09.2018 में प्रस्ताव क्रमांक 4 में Ordinance NO. 5 Conduct of Examinations (APPENDIX : Remuneration for Examination Work) का अनुमोदन किया गया है जो निम्नानुसार है :-

APPENDIX

REMUNERATION FOR EXAMINATION WORK

				Approved Rate in Rs.
1.	The Scale of Remuneration of paper setter / examiners as follows viz:-			
(i)	For Ph.D., D.Sc. & D.Lit. examiners:			
(a)	Reading a Thesis for Ph.D.			2500
(b)	Practical and Viva-Voce examination for Ph.D.			1500
(c)	Reading a Thesis for D.Sc. or D. Litt.			3500
(d)	Practical and Viva-Voce examination for D.Sc. or D.Litt			1500
(ii)	For M.Phil, PG and PG Diploma Examinations:			
(a)	Setting a Question Paper	New pattern	With answer key	2000
			Without answer key	1800
		Old Pattern		1000
(b)	Valuation of answer book	New pattern		25
				(Min. 200)
		Old Pattern		15
				(Min. 100)
(c)	(1)	Reading the Thesis/Dissertation and Viva-Voce of a candidate for PG & PG Diploma Examination		120
	(2)	Reading a project report/field work/field report of a candidate for PG & PG Diploma Examination		120
	(3)	M. Phil Dissertation/Project Report Valuation and Viva-Voce.		100+50
(d)	Viva-Voce/Practical Examination of each candidate			15
				(Min.500)
(iii)	For UG Examinations:			
(a)	Setting a Question Paper			900
(b)	Valuation of answer book			15
				(Min. 100)
(c)	Conducting Practical Examination per Candidate to each Internal and External Examiners per Centre.			12
				(Min. 500)

(iv) All Diploma/Certificate Courses:		
(a)	Setting a Question Paper	600
(b)	Valuation of each answer book	15 (Min. Rs.100)
(c)	Conducting Practical Examination of each candidate	12 (Min. Rs. 400)
(v) Miscellaneous:		
(a)	Remuneration to Head examiners per valuation day. This fee includes remuneration for drafting of instructions, issue of models etc. No. separate fee to be paid for drafting of instructions.	400
(b)	Drafting detailed memorandum of instructions for Co-examiners (Where no model answer are sent by head examiner and the answer books examined by Co-examiners are not re-examined by head examiner)	600
(c)	For supplying more than two but not exceeding six copies of question papers in addition to the required number of two.	100
(d)	For translation of paper from English to Hindi medium or other Indian Language and Vice-Versa.	200
Note :-		
(a)	If a paper is set by two examiners the remuneration shall be divided equally between them excepting in B.Ed.	
(b)	If a paper for an examination consists of two sections, both of which are compulsory, the remuneration payable for examine each answer book in a section shall be half the remuneration prescribed for examining each answer book in the full paper.	
(c)	(1) The answer books weighing two or more than two or more than two kilograms will be sent by the examiners to the university by railway and the railway freight charged thus incurred by the examiner in sending the packets will be paid by the university.	
	(2) The actual postal expenses incurred by the examiners in sending the packets of answer book less than two kilogram and also the award list to the university shall be paid by the university.	
	(3) Amount payable to the local examiners for bringing or sending the answer-books and award lists to the university shall be	Rs. 100
(d)	Remuneration for re-examination of answer book (for revaluation) to each examiner	40 Rs. (Min.Rs. 100.00)

2. THE FOLLOWING SHALL BE THE RATES OF REMUNERATIONS FOR THE WORK RELATING TO DECLARATION OF RESULTS AND ISSUE OF STATEMENT OF MARKS OBTAINED EXAMINEES VIZ:-

(i) (a) Tabulation of result per hundred candidates	100 (Min. 100.)
(b) Collation of results per hundred candidates	80 (Min. 80)
(c) Checking /Scrutinizing per hundred candidates	40 (Min. 40)
(ii) For writing of statement of marks-each marks sheet.	1
(iii) For Checking / Scrutinizing of statement of marks- each mark sheet	1
(iv) For writing of each Degree /Diploma / Certificate	5
(v) For Checking / Scrutinizing of Degree/Diploma/Certificate - each Checker/scrutinizer.	2

3. Maximum remuneration that a single person shall be entitled to draw from the university in respect of one academic session for any or all of the work mentioned under paragraph 1 above shall be Rs. 50000

(All excess amount over and above the said limit shall lapse to the university.*)

* Provided that where sufficient numbers of examiners are not available in any subject, the Vice-Chancellor may relax the maximum limit by Rs. 10000/- for reasons to be recorded in writing.

4. Unless specially permitted, deduction shall be made from the remuneration bills on account of the following :-

(i) Delay in dispatch of foil/counter foils or marks to be the Registrar for each day of delay.	15
(ii) Delay in return of answer books for each day of delay Rs.	15
(iii) Delay in the dispatch of the report on the examination for each day of delay Rs.	15
(iv) Entry of marks against wrong Roll Number- per mistake Rs.	15
(v) Wrong entry of marks (e.g. 35 instead of 25)- per mistake Rs.	15
(vi) If marks in award list differ from those shown on the answer books- per mistake Rs.	20
(vii) Omission to enter marks in award list although answer books sent- per mistake Rs.	15
(viii) Omission to mark a question or part of question - per mistake Rs.	15
(ix) Mistake in totaling of marks- per mistake Rs.	15

Note :-

- (a) If any examiner commits more than three mistakes under any of the categories mentioned in the foregoing paragraph or if any examiner commits mistake or mistakes by which the result of a candidate is affected, his work shall be deemed as unsatisfactory and the matter may be placed before the Executive Council for any action deemed proper.
- (b) Deductions from the bill of tabulators for each mistake made by the tabulator shall be 15

5. **THE FOLLOWING SHALL BE THE RATES OF REMUNERATION PAYABLE TO PERSONS ENGAGED IN WORK RELATING TO UNIVERSITY EXAMINATION A CENTRE VIZ :-**

(A) THEORY

(a) Senior Superintendent (Principle): Per Shift (presence of the principal during the entire period of examination)	300 (Max. 500 per day)
(b) Superintendent: Per Shift	200 (Max. 400 per day)
(c) Assistant Superintendent: Per Shift	150 (Max. 300 per day)
(d) Invigilator : Per Shift	120
(e) Class III and Class IV staff of the college./Deptt. engaged in examination work at a centre (per candidate for the total number of the candidate actually admitted to the examination at the centre to be distributed by the Centre Superintendent.)	6 and 4 respectively
(f) Lumsum grant payable (per candidate registered) to the examination center to cover expences on all contingent items. (The Principal/Head of the concerned, institution shall send a utilization certificate in this respect to the university.)	6 (Min. Rs. 1500 per centre.)

(B) PRACTICAL :

Laboratory staff engaed in connection with practical examinations- (per candidate for the total number of the candidate actually admitted to the examination at the centre.)	6
--	---

(C) Others:

(a) Forwarding of examination form (Officer and his staff per application form Forwarded.)	30
(b) For supplying all necessary materials for practical examination (in subjects where needed) Science and Home Science Namely vegetables, chemical, dissection, animals, plant, raw material etc., the principal of the college concerned will be paid contingent charges for per candidate actually appeared in the examination. For which Principal will have to issue an official receipt.	UG Exam. 2 PG Exam. 4

6. In case of a work for which no remuneration has been prescribed in The foregoing paragraphs, the rate therefore shall be determined by the Kulpati.

S.No.	Nature of Confidential Work	Item ordinance 5-17 to which this work is considered EQUIVALENT	Revised rates of Remuneration
1.	To prepare the list of carry forward marks of candidates appearing for various examinations.	Writing of statement marks.	Per candidate
2.	Corrections in chart (including corrections for declaration of withheld results)	Writing of statement marks.	Per candidate
3.	To put the correct Roll Nos. on award for practical's	Collection of Results	Per candidate
4.	To write the foils and counter foils for marks awarded in Central Valuation.	Collation of Result	Per candidate
5.	Posting of UFM and Revaluation cases & declaration of their results.	Tabulation	Per candidate
6.	Scrutiny of Answer Books.	-	Per candidate

Note : The above rates shall apply from the Semester Examination December 2018.

आदेशानुसार,



कुलसचिव

पृ.क्रमांक : 7933 /अका./20 19
प्रतिलिपि :-

रायपुर, दिनांक 24 /01/20 19

01. माननीय राज्यपाल एवं कुलाधिपति महोदय के प्रमुख सचिव, छत्तीसगढ़ राजभवन रायपुर
02. सचिव, उच्च शिक्षा छत्तीसगढ़ शासन, महानदी भवन मंत्रालय, अटल नगर, रायपुर
03. सचिव, छत्तीसगढ़ शासन, वित्त विभाग महानदी भवन मंत्रालय, अटल नगर, रायपुर
04. आयुक्त, उच्च शिक्षा, ब्लॉक-सी-30, द्वितीय एवं तृतीय तल, इन्द्रावती भवन, अटल नगर, रायपुर
05. अध्यक्ष, समस्त अध्ययनशाला/प्राचार्य, सम्बद्ध समस्त महाविद्यालय,
06. समस्त विभागीय अधिकारी,
07. कुलपति के सचिव/कुलसचिव के निजी सहायक,
पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर को सूचनार्थ एवं आवश्यक कार्यवाही हेतु अग्रेषित।


विशेष कर्तव्यस्थ अधिकारी (अका.)

